



WASHINGTON STATE CLUB

JANUARY 16, 2025 MEETING MINUTES

Board Members Present:

**Pamela Kyle
Phil Kelley
Teresa Norman
Bill Lee
Donna McCallum
Neil Kather**

Other Attendees:

**Daryl McCallum (Past President)
Kathy Brown (Past Treasurer)**

1. The meeting was called to order by President Pamela Kyle at 1:15 p.m. A quorum was established. All incoming board members were in attendance. Past President Daryl McCallum and past Treasurer Kathy Brown were also in attendance.
2. The minutes of the November 12 and December 13 board meeting were approved. Bill Lee made the motion to accept the minutes and Phil Kelley seconded. All were in favor and the motion passed.
3. Past President Daryl McCallum spoke to the incoming board about items that the new board needs to begin working on right away.
 - a. First up is the February Crab Feed, which is the big money-making event of the year. The club needs to speak to past sponsors to see if they will sponsor the event again.
 - b. The website is updated with the exception of pictures of the incoming board. Art Goes is the webmaster and as President, Pamela Kyle will be the point of contact with Art.
 - c. The club President appoints the Events Coordinator and the Communications Director, with Board approval. Bill Lee made a motion for the President to appoint Donna McCallum to the position of Events Coordinator and Neil Kather to the position of Communications Director. Phil Kelley seconded the motion, which passed. President Pamela Kyle appointed the Donna and Neil to the positions.
4. Vice President – Phil Kelley:
 - a. On the topic of badges and inventory: One badge was received and needs to be delivered, which Phil Kelley will do.
 - b. Pamela Kyle and Phil Kelley went to the storage unit. The names associated with the storage unit need to be changed to reflect

that Pamela Kyle is the person authorized to contract for the club.

5. Event Coordinator – Donna McCallum:

- a. Donna reported on the 2024 Christmas dinner. There were some concerns regarding the quality of the food. One thing the new board will need to consider is whether to use Briarwood Country Club again in 2025. On the upside, a less expensive venue could be found. On the downside, Briarwood is one of the largest contributors to the auction baskets, so we would lose out on that. In 2024, 56 members and guests attended the Christmas dinner, which was down from the previous year.
- b. The Luke Air Base tour is organized for January 23rd. Donna received clearance for 36 club members for base entry. Only 30 are allowed, and there is a waiting list. Two members cancelled so Donna will offer the two seats to two other people on the waiting list.
- c. Crab Feed: Donna spoke on the costs associated with the crab feed and requested budget approval for the event and approval to give notice of the event to club members. Last year the crab was \$13.90/pound. This year the price is \$19.95/pound. Pacific Seafood is the vendor. Donna explained that the cost of the crab has increased, but the room rental has decreased. Therefore, the registration amount of \$40 for members and \$50 for non-members can remain the same as last year. Following discussions, Bill Lee made a motion to approve the budget as presented to the board. Phil Kjelley seconded the motion. The motion passed and the budget was approved with a minor tweak to acknowledge there are three gift certificates for crab dinners instead of the two shown. Also approved was the go-ahead to advertise to club members.

6. Treasurer Report – Kathy Brown and Bill Lee:

- a. Kathy presented the November and December monthly reports. The monthly report details are of value to the events team to assist in planning the next year's events. The final reconciled balance for year 2024 was \$9,426.62. Phil Kjelley made a motion to approve the treasurer reports. Donna McCallum seconded the motion, and the motion passed.
- b. Current membership stands at 146. That includes past members who have renewed and new members who just joined. This is down from roughly 250 last year. Many members have yet to renew so the final number will likely increase.

7. Communications Director – Donna McCallum and Neil Kather: Donna discussed the transition of the position from her to incoming Communications Director Neil Kather.

- a. Kathy Brown provided a master Washington State Club brochure document. Donna McCallum has the digital version. This brochure will be used at Sun City West's Newcomers event.
 - b. The club needs to begin advertising for the Crab Feed as soon as possible. Entries into the Rec Center News need to be made five weeks in advance and it has already been submitted.
 - c. Kathy Brown provided written procedures for Donna to schedule the Mariners game event. The club needs to determine a date. Historically, the date occurs during the 3rd week of March, since that is when the starters for the Mariners are in training. The price this year will be \$31/person, with a maximum of 60 tickets available. Bill Lee made a motion for Donna to see if Wednesday March 19 would be available for our outing. The second option is Tuesday March 18. Phil Kjelle seconded the motion, and the motion passed.
 - d. Donna has completed instruction books for each event, with Kathy's procedures for some of the crab feed duties will be included. Kathy provided a complete instruction book for treasurer duties to facilitate of these duties to the new treasurer.
8. Old Business: None discussed.
9. New Business:
- a. Daryl McCallum discussed the need to get the new debit card on the Amazon account and to delete the old card from the account. Bill Lee and Donna McCallum will both need access to the debit card.
 - b. Daryl McCallum reiterated that the Washington Club does not accept cash for dues. A person's receipt is their canceled check. The club allows cash for the 50/50 raffle and crab sales after the Crab Feed.
 - c. Regarding the after-event crab sales, the club decided to allow one bag of crab per person this year. If a person wants more, they will have to go to the end of the line. The price for after-event crab sales will be determined later by the board.
 - d. Donna mentioned that she needs to book the April club picnic. She will attempt to book the first or second Monday in April.
 - e. The next board meeting will be Thursday, February 6 at 1:15 p.m. at Pamela Kyle's house.
10. Pamela Kyle adjourned the meeting at 2:56 p.m.